

THE CARDROSS GOLF CLUB CONSTITUTION & BYE-LAWS

CONSTITUTION

Any reference to 'his' in this Constitution effectively means 'his' or 'hers'.

1. Name

The Club shall be called "The Cardross Golf Club."

2. Purpose of the Club

To provide Members with Social and Golfing facilities for the game of Golf, to be played in accordance with the Rules of Golf as approved by The Royal and Ancient Golf Club of St. Andrews, and subject to such Bye-Laws as may be from time to time made by Council.

The Club is a non-profit making organisation dedicated to the supply of sporting services. All profit and surpluses will be used to maintain or improve the Club's facilities. No profit or surplus will be distributed other than to another non-profit making body on winding up.

3. Equal Opportunities Policy

Within the different levels of membership that Cardross Golf Club operates, all are open to everyone regardless of race, gender, colour, creed, disability or any other form of discrimination. This policy also pertains to all employed positions within the club.

4. Office-Bearers and Council

- 4.1 All Members (other than categories Junior, Intermediate, Country, Associate and Temporary) shall meet in the Annual General Meeting at Cardross in the month of January. At the Annual General Meeting a duly audited statement of the Club's affairs to 31st October preceding shall be submitted, and Office-Bearers and a Council and such special committees as may be considered necessary shall be elected. Nominations for the election of Ordinary, Reduced, Life or Honorary Members to the Council, signed by two Ordinary, Reduced, Life or Honorary Members shall be in the hands of the Secretary not later than the first of December of each year and shall be intimated, with their proposer and seconder, in the circular calling the Annual General Meeting. No Ordinary Member of less than three years standing may be eligible for nomination to, or to nominate for, the Council. The Council and Committees so appointed shall continue in office until the next Annual General Meeting. The Council shall meet a minimum of ten times during the year, and at least once in each of nine calendar months during the year.
- 4.2 The Office-Bearers shall consist of the Captain, Vice-Captain and members of Council all of whom shall be Ordinary, Reduced, Life or Honorary Members. The Lady Captain shall be a member of Council ex-Officio, without voting rights. The Captaincy of the Club shall not be held for more than two years in succession. A Secretary and, if necessary, an Assistant Secretary, shall be appointed by the Council as an employee of the Club on such conditions as to length of service or otherwise as shall be determined by the Council. The Secretary and Assistant Secretary shall have no vote in any deliberations of the Club. Notwithstanding, a Member who pays the full subscription for their relevant category shall be able to be appointed Secretary and have a vote in the deliberations of the Club.

- 4.3 The Annual General Meeting shall appoint an Honorary President and Vice-Presidents who will hold office annually and all of whom shall be entitled to attend and vote at all General Meetings of the Club.
- 4.4 The Council shall consist of not more than twelve Ordinary, Reduced, Life or Honorary Members, together with the Captain and Vice-Captain, who shall be members ex-officiis. The Lady Captain shall be a member of Council ex-officio, without voting rights. Ordinary, Reduced or Life Members shall be elected at the Annual General Meeting for a period of three years. One third of their number shall retire annually by rotation and shall be eligible for re-election. Seven members of Council shall form a quorum.
- 4.5 No Office-Bearer shall rent or lease land to the Club. No Office-Bearer shall be a relative, business partner or person acting under the direction of any person renting or leasing land to the Club.
- 4.6 No Office-Bearer shall be a relative, business partner or person acting under the direction of anyone associated with the Club who receives emoluments based on the turnover of any aspect of Club activity.

5. Management

- 5.1 The Council shall, subject to the control of a General Meeting, be vested with the entire management of the Club, and shall have all powers necessary for the full and efficient conduct of its affairs, and shall keep, or cause to be kept, correct accounts and books showing the financial affairs and intromissions of the Club. No Member of said Council, and no manager or person employed in the Club, shall have any personal interest in the sale of excisable liquors therein or the profits arising from such sale.
- 5.2 The powers conferred on the Council by the immediately preceding Rule shall include the following powers, all or any of which they may delegate:
- to fill up vacancies that may occur in their number between Annual General Meetings by co-opting, but any member so co-opted shall, as regards retiral, occupy the same elected position as the Member whose place has been filled;
 - to prescribe the duties of Office-Bearers;
 - to appoint Committees from their own number or from the Members, or from both, to assist in the management;
 - to prescribe the duties, name convenors and secretaries, and fix quorums of committees, of which the Captain & Vice-Captain shall be members ex-officiis;
 - to fix dates, places, notices for and manner of calling meetings of Members and Committees;
 - to impose penalties for breach of bye-laws;
 - to suspend from membership;
 - to expel from the Club - but only after enquiry - any member whose conduct, either in or out of the Club, they consider unsatisfactory. At least seven days before an enquiry the Council shall communicate with the offending member to give that member the opportunity of retiring from the Club.
 - to fix the terms on which visitors may use the Course and Club premises and to make all Regulations and Bye-Laws which, in their opinion, may be necessary for the administration and management of the Club.

All Regulations and Bye-Laws made, orders given and decisions taken by the Council shall be binding on Committees and Members until set aside by the Council, or altered by a General Meeting of Members. Regulations and Bye-Laws shall be sufficiently intimated to members by posting in the Club House.

- 5.3 The property, effects and monies of the Club shall belong to the Members pro rata during membership, but the right and interest of every Member shall be personal and limited to the individual, and shall expire with membership, and shall not be assignable or arrestable, or pass to heirs or executors.

6. Membership and Voting Rights

- 6.1 Application for Membership shall be on the form prescribed by the Council. The name, address and occupation of the candidate must be shown and attested by the signatures of the person's proposer and seconder, both of whom must know the applicant personally. Notwithstanding, if an applicant, for any particular reason, does not personally know an existing Member of the Club, that application may be submitted along with such character references as are deemed necessary by the Council to consider the application in lieu of a proposer and seconder in the manner described above, where the Captain, Vice-Captain or Members of Council may act as proposer and seconder subsequent to the applicant being interviewed by two persons nominated from the Council.
- 6.2 Application forms, together with character references where appropriate, shall be exhibited in the Club House for a minimum period of two weeks. To qualify for election, a candidate's application must be supported by the signatures of at least six Ordinary, Reduced, Life, Lady, Lady Reduced or Lady Life Members of the Club. No Member of less than three years' standing shall be permitted to propose or second any candidate for membership. No member (other than the Captain and Vice-Captain in the manner described above) may propose or second more than three candidates in any one year. No candidate shall be eligible for election, except as a Junior Member, until they have attained the age of 18 years.
- 6.3 The admission of members shall be subject to a ballot of the Council or of a Committee on Admission of Members (Members of the Council with specially added Members) to be appointed by the Council. To secure election, candidates for membership must receive, on a ballot, a majority of the Council or Committee voting at the meeting at which the ballot takes place.

6.4 Categories of Membership

Members shall be divided into classes,

(1) Ordinary, (2) Reduced, (3) Life, (4) Honorary, (5) Lady, (6) Lady Reduced, (7) Lady Life, all of whom shall be entitled to attend and vote at all General Meetings of the Club; and classes,

(8) Country, (9) Junior, (10) Intermediate, (11) Associate, all of whom shall not be entitled to attend and vote at General Meetings of The Club.

Reduced and Life categories shall be considered as Ordinary or Lady Members for the purposes of playing rights, as appropriate. Nominations shall state the class under which membership is requested. The classes of membership, Lady, Lady Reduced and Lady Life are closed to all new members of the Club as of 31st December 1999, with all new members, regardless of gender, classed as Ordinary members, with effect from 1st January 2000. The existing Lady Members have the opportunity to upgrade to Ordinary membership at any time in the future.

Ordinary Membership

Ordinary Members are those members who have full voting rights and who pay the full annual subscription and any levies.

Reduced Membership

Ordinary or Lady Members, having attained the age of 65, and having been an Ordinary or Lady Member for at least 15 years, may apply to the Council to become a Reduced or Lady Reduced Member at a subscription of 50% of the Ordinary or Lady subscription, whichever is applicable. Any year for which a reduced subscription is paid shall not count as qualifying for Life Membership.

Life Membership

Ordinary or Lady Members, having attained the age of 65, and having been an Ordinary or Lady Member for at least 25 years may, on payment of one year's annual subscription, become a Life Member or Lady Life Member, as appropriate, from and after the date of the next Annual General Meeting.

Honorary Membership

The Members in General Meeting by a two-thirds majority may confer, on the recommendation of the Council, Honorary Membership on any Member.

Lady Membership

Lady Members are those female members who, being in continuous such membership from 1 January 2000, are liable for 60% of annual subscriptions and levies of Ordinary Members. Lady Members are subject to playing restrictions as defined from time to time by Council.

Country Membership

Any Member whose permanent address has changed to being outwith a 75 mile radius of the Clubhouse, and who has been a member for at least 3 years, may apply to become a Country Member at a subscription of 25% of the prevailing subscription in the appropriate category. Such a Country member shall be bound by the playing rights conferred on their appropriate category but in terms of Club Competitions shall only be permitted to compete in Saturday Monthly Medals.

Junior Membership

No person shall be admitted as a Junior Member under 8 years of age or over 15 years of age with the exception of those on the Junior Waiting List who may be admitted to Junior Membership up to 17 years of age. Notwithstanding, if the waiting lists for Intermediate and Ordinary Membership are perceived to be of a number such that the admission of Junior Members between the ages of 15 and 18 will not disadvantage any person on these waiting lists for Intermediate and Ordinary Membership, they may be admitted at the discretion of the Council. Children of members and children resident locally shall have preference. Applicants on the Junior Waiting List who have reached their 18th birthday may transfer to the Intermediate Waiting List at the date of their original application and subject to the current conditions for the Intermediate Waiting List. A Junior Member shall be liable for an annual subscription of 25% of the Ordinary.

Intermediate Membership

Juniors on attaining the age of 18 shall be transferred to Intermediate Membership from and after the date of the next Annual General Meeting. Intermediates on attaining the age of 21 shall be transferred to Ordinary Membership, from and after the date of the next Annual General Meeting. The entry fee shall be calculated as follows:

- if an existing Junior Member then the Ordinary entry fee current, less 10% of the Ordinary entry fee for each year of Junior membership, less the Junior entry fee paid at the date of entry to Junior membership. If the applicant is a new entry then 60% of the Ordinary entry fee current followed by 40% of the Ordinary entry fee current at the date of transfer to Ordinary membership. An Intermediate Member who, on attaining the age of 21, is still in full time education, may continue his or her Intermediate Membership until such time as he or she attains the age of 25 or finishes full time education, whichever is sooner. An Intermediate Member shall be liable for an annual subscription of 60% of the Ordinary subscription.

Associated Membership

(a) Incapacitated

Any Member who becomes incapacitated from playing golf and has been a Member for at least 5 years, may apply to the Council for Associated Incapacitated Membership, with no playing rights, at a subscription of 5% of the Ordinary subscription. Notwithstanding all the aforementioned Rules, such members will have the right to attend and vote at all General Meetings of the Club.

(b) Spouse

The spouse of an Ordinary, Reduced, Life, Honorary, Lady, Lady Reduced or Lady Life Member may apply to become an Associated Spouse Member, during the currency of their spouse's membership, with no playing rights, at a subscription of 5% of the Ordinary subscription.

(c) Overseas

A member whose permanent address will be outwith the British Isles for periods exceeding one year, and who has been a member for at least 5 years, may apply to the Council to become an Associated Overseas Member to retain a non-playing Membership at a reduced subscription to be determined by the Council in the light of the special circumstances. On transfer back to Ordinary, Lady, or Intermediate Class, the Member will be liable for any levies raised during his or her term as an Associated Overseas Member relating to their previous Class of membership. Subscription will be 5% of the Ordinary subscription.

(d) Overseas Playing Membership

Any person whose permanent address is outwith the United Kingdom may apply to the council to become an Overseas Playing Member at a subscription of both 25% of the entrance fee and Ordinary subscription applicable at that time. Upon payment of said monies such members will have full playing rights when they are in this country. Overseas Playing Members shall have the right to introduce guests to the course at a cost of 50% of the green fees applicable at that time. They shall have no voice in the management of the Club's affairs and shall not compete in club competitions.

N.B.

Members in, and maintaining continuous membership in, the categories of Intermediate (female), Lady, Lady Reduced, Lady Life or Lady Honorary (or related Associated categories) at and from 1 January 2000 shall be entitled to continue in, transfer among and retain all rights and privileges of these categories, as defined in the Constitution dated January 1995, with the exception that the qualifying age for Lady Reduced or Lady Life Membership shall be 65 years of age.

6.5 *Temporary Membership*

Persons temporarily resident in the district for a period of not less than one week or more than one year, or Members of a recognised Golf Club or Association, shall be eligible as Temporary Members. They must make written application to the Secretary, and their admission shall be subject to the approval of the Council. No Temporary Members shall participate in any of the privileges of the Club until their subscription shall have been paid. The terms for Temporary Members shall be at rates fixed by the Council from time to time, unless amended by the Members in General Meeting.

The Council may from time to time restrict the number of Temporary Members to be admitted and the days on which they shall be allowed to play. Temporary Members for a period of less than six months shall have no rights of introduction to the Course or Clubhouse. Temporary Members shall have no interest in the property of the Club, no voice in the management of the Club's affairs, and shall not compete in Club competitions. For the purposes of the Rule, "district" shall be defined as any place within a radius of twenty miles from the Clubhouse.

6.6 Council shall have sole discretion in respect of granting Country, Temporary or any Class of Associated membership.

6.7 *Professional Golfers*

Members of the Club who join a Professional Golfers' Association with a view to making a career of playing golf, shall be deemed to have resigned from the Club as from the date of joining such an association.

6.8 *Staff Membership*

The Secretary, Course Manager and Clubhouse Manager may become Members while so employed and shall not be liable for Entrance Fees, Subscriptions or Levies but shall not have any say in the general management of the Club and no share in any surplus on winding up nor shall they be eligible to be Members of the Council.

6.9 On admission the Entrance Fee for each class shall be such sum as the Council may from time to time determine. Former members may, at the discretion of the Council, on reapplication for membership, be awarded the first available vacancy and readmitted without payment of the full entrance fee, provided all previously due subscriptions, levies or any other monies due have been settled in full.

6.10 The Council shall have the power to admit as Temporary Members, the Officials and Players of any recognised Golf Club, Association or Union for the purposes of engaging in Match or Competition, or as a matter of courtesy where their own course is in use for engaging in such Match or Competition, with or without payment, to the facilities of the Course and Clubhouse for one or more days. The names and addresses of all persons so admitted shall be posted in the Clubhouse for three days prior to the game, and attested by the signature of one of the following:
Captain, Vice-Captain, Secretary or Member of Council.

7. Meetings

- 7.1 Meetings of the Council and Committees may be called in the manner provided by Rule 5.2, or by direction of the Captain or the Convenor, or on the requisition of a quorum of Members of such Committees. If urgent business has to be disposed of, a Council or Committee meeting may be called on twenty-four hours notice.
- 7.2 Special General Meetings of Members may be called in the manner provided by Rule 5.2, or by direction of the Captain, or on the written requisition of 40 Members who are eligible to vote. At all meetings of Members, 40 shall form a quorum. Notice of at least fourteen days shall be given by the Secretary of such Meetings.
- 7.3 At Meetings of the Club, the Council, and of Committees, the Captain or the Convenor, failing whom any Member appointed by the Meeting, shall preside.
- 7.4 At Meetings of the Club, Council or Committees, the voice of the Majority shall prevail (unless as provided for in Rule 10.1). The Chairman shall have, in addition to his deliberative vote, a casting vote in cases of equality.

8. Subscriptions and Levies

- 8.1 Members, on admission, shall receive from the Secretary intimation of their election, and shall be furnished with a copy of the Constitution and Bye-Laws, and shall receive intimation of the amount of Entrance Fee and Annual Subscriptions payable. A Member, on admission, shall become liable for the full Entrance Fee then payable, but the Council may allow payment thereof by way of instalments of such amount and over such period as it may from time to time decide.
- 8.2 In addition to the Entrance Fee payable on admission, Annual Subscriptions shall be payable at a rate to be fixed from time to time by the Members at a General Meeting. In addition to and along with the Annual Subscription there shall be payable for each locker allotted, such sum as may be fixed from time to time by the Council.
- 8.3 Annual Subscriptions, for the calendar year, shall be payable in advance, and shall become due on 1st February. Any alteration of subscriptions passed at the Annual General Meeting shall be retrospective to the preceding 1st January.
- 8.4 A Levy to be paid by Members, other than categories Honorary, Life, Junior and Associated, on a pro-rata basis according to subscription, may be fixed by Members at a General Meeting.
- 8.5 Any Member who fails to pay monies by the due date, fixed by Council and advised to members with their annual renewal notices, shall not be entitled to the privileges of the Club, and the Council shall have the power to remove from Membership any such Member. Any such Member shall still be liable for the sums due.
- 8.6 Any Member admitted between 1st July and 31st October may be, at the discretion of the Council, charged only one-half of the Annual Subscription for the current year and may take part in Club Competitions during that period. For any Member admitted between 1st November and 31st December the Annual Subscription for the current year may be waived at the discretion of the Council.
- 8.7 Members wishing to withdraw from the Club must so intimate to the Secretary in writing, no later than the day fixed for the Annual General Meeting, otherwise they will be liable for the subscriptions and other monies due for the ensuing year. Members withdrawing from the Club, or who, from any cause or in any way, cease to be Members, shall have no claim for repayment of any Entrance Fee, Annual

Subscription or other monies paid and shall remain liable to pay to the Club the whole or any part of the Entrance Fee remaining unpaid at the date of withdrawal.

9. Use of Course and Club House

- 9.1 The use of the Clubhouse and the Course by all categories of Membership shall be subject to such conditions as the Council may from time to time determine.
- 9.2 A Member may, subject to the limitations hereafter specified, introduce visitors to the use of the Clubhouse and Course on inserting their names and addresses in the "Visitors' Book". No person shall use the Course as an introduced visitor on more than six occasions in one year. Temporary and Associated Members shall have no rights of introduction to the Course. Junior Members shall have no rights of introduction to the Clubhouse unless their guests are playing guests. A Member shall be entitled to introduce up to twelve Visitors, and a Country Member up to three Visitors, during the year, upon the payment of a Green Fee fixed from time to time by the Council subject always to not more than three being introduced on any one day. The Member introducing shall be responsible for the payment of this charge and must accompany the Visitor. A person not a member of the Club who has been introduced as a Visitor six times during the year may further enjoy the privileges of the Club by becoming a "Temporary Member" on complying with the terms of Rules 6.5 and 6.10. Any Member may personally take any non-playing Visitors into the Clubhouse on any lawful day by inserting their names and addresses in the book kept for the purpose called the "Non-Playing Visitors' Book", which must be signed by the Member introducing them. A Visitor shall not be supplied with excisable liquor in the Club premises unless on the invitation and in the company of a Member, and only after the entries in the Visitors' Book, above provided for, have been made.
- 9.3 The Clubhouse hours shall be as specified from time to time by the Council and notified to the Members as provided for in Rule 5.2. These hours may be varied at the discretion of the Council for any Special Meeting of Members and friends as may be authorised by the Council. Bar hours shall always be in accordance with Licensing Laws from time to time current and shall be displayed in the Clubhouse.
- 9.4 No excisable liquor shall be sold or supplied for consumption outside the premises of the Club, except to a Member on the premises, and for his own consumption; and no excisable liquor shall be sold or supplied to any person under 18 years of age.

10. Alteration of Constitution

- 10.1 The foregoing Constitution shall not be altered unless by a majority of two-thirds of the Members present, entitled to vote and voting at a General Meeting meeting called in accordance with Sections 4.1. 5.2 or 7.2 of the above. Previous intimation of the terms of any proposed alterations shall be given in the circular calling the meeting. Notices of motion to be submitted to the Annual General Meeting must be in the hands of the Secretary, in writing, by 1st December.

BYE-LAWS

A. General

- 1. Contravention of Bye-Laws.** Any Member acting in contravention of these Bye-Laws is thereby liable to be dealt with in accordance with Rule 5.2. of the Constitution and a Member shall be liable for any breach committed by his Visitor, or his own or his Visitor's caddie.
- 2. Entering and Leaving Course.** No one shall enter or leave the Course except by the gates provided.
- 3. Change of Address.** Any Member changing address shall notify the same in writing to the Secretary, and failing such intimation, all intimations sent to the old address will be held as having been duly delivered.
- 4. Complaints.** No complaints or suggestions shall be considered by the Council unless made in writing to the Secretary, and no unauthorised Member shall subject any employee of the Club to a personal reprimand.
- 5. Members' Effects.** Members' effects are left in the Club premises entirely at their own risk and the Club accepts no responsibility for loss of or damage to any personal effects or articles of value of its Members, Temporary Members or Visitors, whether handed to the Clubmaster or any employees of the Club or not, nor for any personal injury suffered by any such Members, Temporary Members or Visitors whether in the Clubhouse or on the Course, except for those occurrences covered under the Playing Members' insurance negotiated with the Club's Brokers.

Notwithstanding the foregoing provisions of this bye-law, the Club shall be entitled to maintain for the benefit of Members, Temporary Members and Visitors an insurance policy covering, among other things, public liability and loss of personal effects. Members shall be obliged to pay a proportionate share of the premiums on any such policy.

- 6. Loss of Property.** The Club accepts no liability or responsibility for loss or damage however occasioned, suffered upon the Club property in respect of motor cars, conveyances or bicycles or their contents, except for those occurrences covered under the Playing Members' insurance negotiated with the Club's Brokers.

B. Visitors

- 1. Withdrawal of Privileges.** The Privilege of introducing a visitor, and the visitor's privilege of being introduced, may be withdrawn from any Member or Visitor at any time at the discretion of the Council.
- 2. Persons ineligible.** No person shall be eligible to be introduced to the Club House or Course who has been rejected as a Member of the Club, or who having withdrawn from the Club remains liable for any dues as in Rule 8.7.
- 3. Visitors' Book.** The books of the club, containing the names and addresses of all visitors to the Club House or Course, shall be submitted regularly to the Council for scrutiny or to such person as the Council may from time to time nominate to carry out this task.

- 4. Visitors.** Visitors' tickets must be obtained from the Professional's Shop and the Visitor's name must be signed in the Visitor's Book before commencing play in conformity with Rule 9.2 Junior members cannot introduce a visitor over eighteen years of age.
Green Fees payable for Visitors as per Notice Board.

C. Play

- 1. Rules of Golf.** The Rules of Golf as they may from time to time be fixed by the Royal and Ancient Golf Club of St. Andrews, shall be the Rules of play, except in so far as these may be modified by any local rules adopted by the Club.

- 2. Club Competitions.** The Club Fixtures for the year shall be arranged by the Council at the beginning of the year, and notice thereof given to each Member. The Council shall have power to arrange other Club Competitions in the course of the year, and notice of such shall be posted in the Club House.

- 3. Order of Starting.** Except as hereinafter provided, the order of starting shall be regulated by time sheet. A match failing to play off in turn loses its place in the starting order.

When considered expedient the Council shall have power to regulate the starting at the first tee by ballot.

Members may claim right to every alternate place on occasions when parties have been granted the courtesy of the Course except where the Council has reserved the tee for club competitions.

- 4. Competition Ballot.** When necessary, a ballot sheet shall be posted prior to the event. Intending competitors shall enter only their own names on this sheet.

Balloting, as far as possible, shall be in three classes by handicap (1) up to and including 10. (2) from 11 to 17, (3) from 18 to 28. In event of competitors in different handicap classed having to play together, the Match Secretary shall make the most appropriate pairings.

The ballot shall be drawn by the Match Secretary who shall post a time sheet prior to the event detailing the draw and order of play.

Subject to availability after closure of the ballot sheet, a maximum of 4 tee times (12 competitors) will be reserved for late entrants. (A late entrant is a Member whose name is not entered on the ballot sheet at 4pm, 3 days prior to the competition date). Late entrants can only be allocated a tee time by contacting the Professional's Shop by telephone or in person from the day after the closure of the ballot sheet to 8am on the day of play.

In all Competitions, competitors' scores must be recorded and certified by their playing partners. If a competitor requires a marker, the marker (who must be approved by the Starter) shall take no part in the Competition and shall not play.

The penalty for breach of the Bye-Law shall be disqualification.

- 5. Ties.** Ties shall be played off not later than the round closing date shown on the Competition draw sheet and the result immediately entered on the draw sheet.

In the event of an extension to the closing date being required this must have the prior agreement of the Match Secretary.

Members failing to play off as above will automatically forfeit the right to proceed to the next round of the Competition.

6. Restrictions. Any match losing its place must allow the match following to pass.

Lady and Junior Members shall have the full privilege of commencing play except between the times indicated from time to time by the Council.

7, Practice Play. There shall be no practice play on the fairway nor on the Putting Greens, except on the areas provided for the purposes and subject to limitations on their use determined from time to time by the Council. On Competition days practice, apart from putting practice, is confined to the defined practice area west of the eighteenth fairway, which shall be reserved for the sole use of competitors. Putting may be practised on the Green in front of the Club House.

D. Management of the Club House.

- 1. Club House.** The Club House shall be opened at such hour as the Council may from time to time determine.
- 2. Refreshments.** The Regulations for the supply of refreshments, along with the tariff, shall be exhibited in the Dining Room and Lounges.
- 3. Visitors.** Visitors may be introduced into the Club House, as provided for in the Constitution.
- 4. Expenses.** Members shall defray whatever expenses they incur before leaving the Club House, and the names of Members neglecting this shall be reported to the Council. Credit shall be refused.
- 5. Property.** No Member shall, on any plea whatever, take away, injure, or destroy any newspaper, pamphlet, book, or any other article being the property of the Club.
- 6. Notice Board.** No Notice or document of any kind shall be placed on the Notice Board, or walls of the Club-house, except by the authority of the Council, the Captain or the Secretary.

E. Dogs and Other Animals.

Dogs, other than guide dogs, shall not be allowed in the Club House or on the Course in any circumstances.

ETIQUETTE

COURTESY ON THE COURSE.

Consideration for Other Players.

It shall be the responsibility of all players to play without delay and to ensure that their match plays and maintains its position on the course in such a way that the progress and pleasure of matches following is not impaired. If a match fails to keep its place on the course and loses more than one clear hole on the players in front, it must invite the match following to pass.

No player should play until the players in front are out of range.

Players searching for a ball should signal the players behind them to pass as soon as it becomes apparent that the ball will not easily be found; they should not search for five minutes before doing so. They should not continue to play until the players following them have passed and are out of range.

When the play of a hole has been completed players should immediately leave the putting green, and not try their putts over again when other players are following them.

Behaviour During Play

No one should move, talk or stand close to or directly behind the ball or the hole when a player is addressing the ball or making a stroke.

The player who has the honour should be allowed to play before his opponent or fellow-competitor tees his ball.

PRIORITY ON THE COURSE

In the absence of special rules, two-ball matches should have precedence of and be entitled to pass any three or four-ball match.

A single player has no standing and should give way to a match of any kind.

Any match playing a whole round is entitled to pass a match playing a shorter round.

CARE OF THE COURSE

Holes in Bunkers.

Before leaving a bunker, a player should carefully fill up and smooth over all holes and footprints made by him.

Restore Divots, Repair Ball-Marks and Damage by Spikes.

Through the green, a player should ensure that any turf cut or displaced is replaced at once and pressed down, and that any damage to the putting green made by the ball is carefully repaired. Damage to the putting green caused by golf shoe spikes should be repaired on completion of the hole.

Damage to Greens - Flagsticks, Bags, etc.

Players should ensure that, when putting down the flagstick, no damage is done to the putting green, and that neither they nor their caddies damage the hole by standing close to it, in handling the flagstick or in removing the ball from the hole. The flagstick should be properly replaced in the hole before the players leave the putting green. Golf bags should not be laid down on the putting green.

Golf Carts.

Local notices regulating use must be strictly observed. Golf carts should not be taken on to or across tees, nor be taken between greenside bunkers and the green.

Damage through Practice Swings.

In taking practice swings players should avoid causing damage to the Course, particularly the tees, by removing divots.

CARDROSS

26th January 1907

Revised	28 th February 1920
“	30 th March 1925
“	24 th February 1931
“	18 th February 1936
“	27 th January 1940
“	24 th April 1948
“	26 th January 1952
“	31 st January 1953
“	28 th January 1956
“	22 nd November 1962
“	31 st March 1970
“	26 th January 1984
“	26 th January 1995
“	28 th January 1999
“	27 th January 2000
“	24 th January 2002
“	26 th January 2006